



# Clerk of the Circuit & County Courts

DUVAL COUNTY  
JACKSONVILLE, FLORIDA 32202

**RONNIE FUSSELL**  
CLERK OF THE CIRCUIT COURT

TELEPHONE: 904-255-2000  
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## Request for Courthouse Tour

All tours must be scheduled with the Duval County Clerk of Court's Public Information Officer, who can be contacted by email at [tours@duvalclerk.com](mailto:tours@duvalclerk.com) or by phone at (904) 255-1828. Tours are available on a first come, first serve basis on the 1st and 3<sup>rd</sup> Wednesday of the month beginning at either 9:30 am or 2:00 pm. Tours will last approximately two hours and will include an overview of the building and its features, an explanation of the Duval County Clerk's Office functions, and, subject to availability, a question and answer session with a judge, an opportunity to visit one of the Courthouse's ceremonial courtrooms, and a tour of the JSO facilities in the courthouse.

Contact Person: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of school or organization: \_\_\_\_\_

\_\_\_\_\_

Names of all teachers and chaperones attending the tour, if applicable:

\_\_\_\_\_

\_\_\_\_\_

Please provide two choices for your desired tour date and start time (tours offered on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month at either 9:30 am or 2:00 pm):

First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_

Number of participants (max 35): \_\_\_\_\_ Age range of participants: \_\_\_\_\_

Number of chaperones, if applicable: \_\_\_\_\_

Please explain any ADA or other accommodations that may be required for your group:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_